



Cause for Paws

Saturday, July 16 at Palace Pointe

A fundraiser to benefit Animal Protection Society of Person County

Thank you for your interest in the **2016 APS - Cause for Paws fundraiser** at Palace Pointe scheduled for **Saturday, July 16**. Please review the information/guidelines below. If you would like to participate, please complete the form and mail to APS of Person County, PO Box 291, Roxboro, NC 27573.

Event Dates/Times:

Saturday, July 16
11 a.m. – 6 p.m.

To Participate:

If you would like to participate as a vendor, please complete and return a signed copy of the agreement, along with your check, to: APS of Person County

P. O. Box 291
Roxboro, NC 27573

Please note, only one vendor representative from each company will be accepted. This will be on a first come, first serve accepted basis.

Fee:

- Lobby/Hall \$35 per one 10x10 space and one silent auction item.
- Rear Hall/Back Room \$30 per one 10x10 space and one silent auction item.
- Table rentals are \$10 each (you are welcome to provide your own table rather than rent).

Checks or money orders made payable to APS of Person County must be mailed with completed application to **APS of Person County, P. O. Box 291, Roxboro, NC 27573.**

Silent Auction Donation: In addition to the booth fee, each vendor is asked to donate an item valued at \$30 or more. Each item will be placed in a silent auction to raise additional funds for APS.

Please initial:

_____ I understand that all fees are non-refundable once my application is accepted by the APS - Cause for Paws committee.

Application Deadlines:

The deadline for applications is June 30, 2016. Applications are reviewed and approved in the order they are received.

Participants:

Exhibitors are responsible for setting up and dismantling their own booths in the designated area during the designated time frame.

Exhibitors are not permitted to sell or have any food or beverages on site. Food is available for sale by Palace Pointe only.

Event Hours:

The event will operate on Saturday, July 16, 11 a.m. – 6 p.m. All booths are required to stay open during the set times.

Setup Time and Information:

Vendors will be directed to designated booth area by the APS - Cause for Paws representative the day of the event between **9 – 10:30 a.m.** All booths should be “ready to go” by 10:45 a.m.

Vendor Check-In:

Approved Vendors will receive a confirmation email with instructions and booth location. This may take time. Please provide email address for initial confirmation.

Electricity:

Electricity will be available to vendors who request it in advance on the application. Electricity is limited.

Safety:

Event safety is critical to us all! It is important that we work together to have a SAFE APS - Cause for Paws fundraiser. No Vendors will be allowed to sell weapons, alcohol, and inappropriate adult materials, etc. APS - Cause for Paws committee members reserve the right to ask a vendor to discontinue the sale of an inappropriate item on event day.

Vendor Conduct:

The APS - Cause for Paws committee desires an enjoyable day for Vendors and participates alike. All Vendors are expected to conduct themselves in a professional and courteous manner. Inappropriate conduct will be addressed by the APS - Cause for Paws committee and if needed by the Person County Sheriff department. Vendors that fail to conduct themselves in an appropriate manner will be asked to shut down their booth and may return at the end of the event to retrieve their property.

Release:

The APS - Cause for Paws committee is not liable for damage, injury or loss to any person or property from any cause whatsoever. The Cause for Paws committee cannot be held responsible for any claim for damage, injury or loss arising out of or in connection with use of space or grounds in the event. The Cause for Paws committee reserves the right to approve all Vendor applications and merchandise at the event. All decisions of the Cause for Paws committee will be final.

Cause for Paws at Palace Pointe

Vendor Application

Name of Group, Business (Print) _____

Name of Contact Person (Print) _____

Type of merchandise _____

Address _____

Office/Home Phone _____ Cell Phone at Event _____

Email Address _____

I will participate on:

- ☐ Saturday, July 16, 11 a.m. - 6 p.m. and donate a silent auction item valued at \$30 or more.

Booth Location/Fee:

- ☐ Lobby/Hall - \$35 per 10x10 space
- ☐ Rear Hall/Back Room - \$30 per 10x10 space

Table:

- ☐ I will need to rent a table for \$10 (limited availability).

Electricity:

- ☐ I need electricity (limited availability).

My signature verifies that I have read, understand and agree to all Vendor Rules and release the Cause for Paws APS committee and its members from liability for damage to person or property.

Signature _____ Date _____

For the APS - Cause for Paws Committee Only:

Date Received: _____

Approved By _____ Date _____